# BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT MINUTES OF A REGULAR MEETING District Annex Board Room 3015 West 163<sup>rd</sup> Street Markham, IL 60428

## March 16, 2020

## A. Call to Order and Pledge of Allegiance (2:220)

President Ms. Sharron Davis called the meeting to order at 7:10p.m. President Davis then led the Board and Audience in the Pledge of Allegiance.

#### B. Roll Call (2:220)

The following members were present: Ms. Sharron Davis, Ms. Juanita Jordan (via phone), Ms. Elaine Walker, Mrs. Kathy Taylor, Mrs. Natalie Myers and Ms. Barbara Nettles. Absent: Ms. Joyce Dickerson.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Julia Veazey, Assistant Superintendent, Mrs. Carrie Ablin, Director of Student Services, Mrs. Deborah Clayton, Chief School Business Official and Dr. Kenneth Scott, Director of Human Resources.

#### C. Presentation (3:60 & 8:30)

N/A

## D. Approval of Minutes

Mrs. Taylor moved and it was seconded by Mrs. Myers to approve the minutes of the February 3, 2020 Special Board Meeting. On roll call the following members voted aye: Ms. Jordan (Via phone) (via phone), Mrs. Myers, Ms. Walker. Abstain: Ms. Nettles, Mrs. Taylor and Ms. Davis. Nays: None. Absent: Ms. Dickerson.

#### **Motion Not Carried**

Mrs. Myers moved and it was seconded by Ms. Walker to approve the minutes of the February 18, 2020 Regular Business Meeting. On roll call the following members voted aye: Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan (Via phone), Mrs. Myers and Ms. Davis. Nays: None. Absent: Ms. Dickerson.

#### **Motion Carried**

Ms. Dickerson moved and it was seconded by Ms. Walker to approve the minutes of the February 3, 2020 Special Board Meeting. On roll call the following members voted aye: Ms. Jordan (Via phone), Mrs. Myers, Ms. Dickerson and Ms. Walker. Abstain: Mrs. Taylor, Ms. Nettles and Ms. Davis. Nays: None. Absent:None.

#### **Motion Carried**

Ms. Jordan (Via phone) moved and it was seconded by Ms. Dickerson to approve the minutes of the February 3, 2020 Work Session Meeting. On roll call the following members voted aye: Ms. Jordan (Via phone), Mrs. Myers, Ms. Dickerson and Ms. Walker. Abstain: Mrs. Taylor, Ms. Nettles and Ms. Davis. Nays: None. Absent:None.

**Motion Carried** 

#### E. President's Report

N/A

#### F. Superintendent's Report

Dr. Patterson began by sharing her gratitude for the continuous support given by the Board and Senior Cabinet members as she perform duties on various committees, councils and organizations. Dr. Patterson then gave a brief yet detailed report on the COVID-19 Pandemic and its affects on Prairie-Hills ESD 144. Dr. Patterson then informed the Board that there may

be a recommendation for an amendment to the District Calendar and will continue to provide information as she receives it.

Finally, Dr. Patterson read a "Thank you" letter submitted by Mayor Alsberry of Hazel Crest for the Board and Superintendent's hospitality, a complimentary letter about Principal Kenndell Smith of Prairie-Hills Jr. High submitted by a junior high parent; then closed by announcing that to date we have received (2) \$500 donations for the 8<sup>th</sup> Grade Class Trip from Rep. William Davis and Rep. Debbie Meyers- Martin.

#### G. Board of Education – Action Items (2:10 & 2:20)

Mrs. Myers moved and it was seconded by Mrs. Taylor to create a Consent Agenda for items G1, G3-G13, I1 and I3. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan (Via phone), Mrs. Myers, Mrs. Taylor and Ms. Davis. Nays: None. Absent: Ms. Dickerson.

**Motion Carried** 

# G1. Approve 2020-2021 Board Meeting Dates

Approved on Consent Agenda

## G2. Approve 2020-2021 Restructuring Plan

Mrs. Myers moved and it was seconded by Mrs. Taylor to table item G2 for further discussion. On roll call the following members voted aye: Ms. Walker, Mrs. Taylor, Mrs. Myers, Ms. Jordan (Via phone), Ms. Nettles and Ms. Davis. Nays: None. Absent: Ms. Dickerson.

**Motion Carried** 

Mrs. Taylor moved and it was seconded by Mrs. Myers to untable item G2. On roll call the following members voted aye: Mrs. Myers, Ms. Walker, Ms. Nettles, Ms. Jordan (Via phone), Mrs. Taylor, Ms. Dickerson (arrived at 8:12p.m.) and Ms. Davis. Nays: None. Absent: None.

**Motion Carried** 

Mrs. Taylor moved and it was seconded by Ms. Walker to Approve the 2020-2021 Restructuring Plan. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan (Via phone), Mrs. Taylor, Ms. Dickerson (arrived at 8:12p.m.), Mrs. Myers and Ms. Davis. Nays: None. Absent: None.

**Motion Carried** 

## G3. Approve 2020-2021 Staffing Plan

Approved on Consent Agenda

#### **G4.** Approve Assistant Principal Stipend

Approved on Consent Agenda

#### **G5.** Approve Bremen Township Treasurers Office Billing

Approved on Consent Agenda

#### **G6.** Approve Bremen Township Trustee Resolution

Approved on Consent Agenda

# **G7. Approve CareerStaff Unlimited Contract**

Approved on Consent Agenda

#### **G8. Approve Eaglewood Resort**

Approved on Consent Agenda

## **G9. Approve ECHO Lease Agreement**

Approved on Consent Agenda

## G10. Approve MOU-Mother Goose Children's Ascademy Inc.

Approved on Consent Agenda

## **G11.** Approve Reduction in Force/Non-Renewals

Approved on Consent Agenda

#### **G12. Approve Superintendent's Vacation Carryover**

Approved on Consent Agenda

## H. Audience Participation (2:30)

N/A

# I. Administration – Action Reports (2:20)

## **I1. Approve Personnel Recommendations**

Approved on Consent Agenda

## **I2. Approve Outside Contracts**

N/A

#### **I3. Approve Professional Assignment Request**

Approved on Consent Agenda

#### **14. Approve Invoices**

Mrs. Taylor moved and it was seconded by Mrs. Myers to approve the February 27 and March 16, 2020 Main Invoices; and the March 4, 2020 Supplemental Invoices. On roll call the following members voted aye: Mrs. Taylor, Mrs. Myers, Ms. Walker, Ms. Nettles, Ms. Jordan (Via phone), and Ms. Davis. Nays: None. Nays: None. Absent: Ms. Dickerson.

**Motion Carried** 

<u>Date</u> 3-16-20 3-16-20 3-16-20 3-16-20	Fund Education Operations and Maintenance Debt Service Transportation	Amount \$693,236.74 \$116,283.77 \$ 5,503.68 \$ 89,648.03 \$904,672.22
<u>Date</u> 2-27-20 2-27-20 2-27-20	Fund Education Operations and Maintenance Transportation	Amount \$ 58,697.34 \$ 157.67 \$ 6.07 <b>\$ 58,861.08</b>
<u>Date</u> 3-04-20 3-04-20 3-04-20	Fund Education Operations and Maintenance Transportation	Amount \$ 8,730.85 \$ 0 \$ 401.21 \$ 9,132.06

# **I5. Approve Payroll and Benefits**

Mrs. Taylor moved and it was seconded by Ms. Walker to approve the February 15 and February 29, 2020 Payrolls as well as the February 15, 2020 Supplemental Payroll. On roll call the following members voted aye: Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan (Via phone), Mrs. Myers and Ms. Davis. Nays: None. Absent: Ms. Dickerson.

**Motion Carried** 

<u>Date</u> 2-15-20 2-15-20	Fund Net Liabilities	Total:	<u>Amount</u> \$532,988.58 \$440,841.70 <b>\$973,830.28</b>
<u>Date</u> 2-29-20 2-29-20	Fund Net Liabilities	Total:	Amount \$523,466.74 \$437,182.73 \$960,649.47
<u>Date</u> 2-15-20 2-15-20	Fund Net Liabilities	Total:	Amount \$ 822.35 \$ 982.88 \$ 1,805.23

## J. Administration – Information Reports (3:50)

#### 1. Business Affairs

Mrs. Clayton began by informing the Board that Mr. Joe McDonnell, Bremen Township Treasurer, will be attending the April 6, 2020 Work Session Meeting. Mrs. Clayton then announced the construction bid winner followed by a brief construction update. Next, Mrs. Clayton shared the February 2020 revenues update. The remainder of her report was as presented.

## Ms. Dickerson arrived at 8:12p.m.

## 2. Curriculum Instruction and Technology

Mrs. Veazey informed the Board that we are currently in the midst of a Math Textbook Adoption; gave a brief description of the process. Due to the current COVID-19 pandemic, Mrs. Veazey made tentative announcements related to the Curriculum and Instruction Department regarding the Summer Scholars Program and the IAR Assessment; more information will be released as developments are made. The remainder of her report was as presented.

#### 3. Human Resources

Dr. Scott gave a brief Human Resources update as it related to retirements, FMLA's and resignations. Dr. Scott then reported that Prefered Meals has agreed to provide the food items for the Free Breakfast and Lunch Program; District 144 food service employees will put the lunches together and prepare the bags for the students/families. The Buildings and Grounds Update was as presented.

#### 4. Student Services

Mrs. Ablin reported on the 2020-2021 registration fees and early registration discounts that will be offered. Mrs. Ablin then announced that there have been no updates regarding the DLM Assessment. Information will be presented once received. Next, Mrs. Ablin shared with the Board that there will be a CrisisGo Training on March 17, 2020 for Administrators. The remainder of her report was as presented.

# K. New Business (2:20)

Dr. Patterson spoke with the Board regarding an ongoing litigation issue from a former District employee. The District prevailed and the case was dismissed. Dr. Patterson then recommended to the Board that the remaining Board meetings should be held via video conferencing. The Board agreed to have the April meetings virtually and revisit the matter at the end of April.

#### L. Executive Session (2:200)

Ms. Nettles moved and it was seconded by Mrs. Taylor to approve the minutes of the February 18, 2020 Executive Session. On roll call the following members voted aye: Ms. Nettles, Ms.

Jordan (Via phone), Ms. Dickerson, Mrs. Taylor, Mrs. Myers, Ms. Walker and Ms. Davis. Nays: None. Absent: None.

**Motion Carried** 

# M. Adjournment (2:200)

Mrs. Taylor moved and it was seconded by Ms. Walker to adjourn the March 16, 2020 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: None.

Motion Carried 8:35p.m.

Submitted by:

Ms. S. Davis, President

Ms. B. Nettles, Secretary